

Island Cove Villas Association, Inc.  
Board of Directors Meeting  
June 17, 2020  
Minutes

The meeting of the Board of Directors for the Island Cove Villas Association, Inc. was called to order at 5:30pm by the President of the Association, Shiela Claudio.

Present were: Sheila Claudio - President, Roy Quispe - Vice Presidents, Dianalin Melendez – Board member, and one resident from Island Cove. Michael Ragsdale represented Sutherland Management

The meeting was held by telephone.

Roy (Vice President) Verified that a quorum was present.

Shiela (President) verified that the meeting notice was posted on the property 48 hours in advance.

The first item on the agenda was the resignation of the current Board President effective July 1<sup>st</sup>, 2020. Motion was made by Roy (Vice President) to have the current Board President resign effective July 1<sup>st</sup>, 2020, Shiela (President) seconds, all were in favor, Motion carried unanimously.

Next on the agenda was to appoint Dianalin Melendez to the Board of Directors for Island Cove. Shiela (President) motions to appoint Dianalin Melendez to the Board of Directors for Island Cove, Roy (Vice President) seconds, all were in favor, motion carried unanimously.

The next item on the agenda was New Business/open discussion. Shiela mentioned that Roy (Vice President) should be the new President of the Board of Directors for Island Cove once her resignation becomes effective. The one resident who attended the meeting mentioned that he had sent an email to Michael Ragsdale with a request to be sent the 2019 Financial Report. Michael Ragsdale went over some of the landscaping projects that are in progress at Island Cove.

With no further business to discuss, Sheila (President) motions to adjourn, Roy (Vice President) seconds, all were in favor, motion carried unanimously at 5:51pm.

Respectfully submitted,

Michael Ragsdale  
Property Manager  
Island Cove Villas Association, Inc.